

# Acute Care/Hospital Quick Reference Guide



General Information		
<b>Secure Provider Portal</b> Please visit the Secure Web Portal 24/7 for questions on claim status, to verify eligibility, to request or check status of an authorization, and to submit general questions.	Secure Provider Portal: <a href="http://Provider.SuperiorHealthPlan.com">Provider.SuperiorHealthPlan.com</a>	
<b>Provider Services</b> Please contact Provider Services for questions on claim payments, rejections, denials, to verify eligibility or for help escalating any issues you may have. For claims related questions, be sure to have your claim number available. HIPAA Validation will still occur.	STAR, STAR Kids, STAR Health, STAR+PLUS and CHIP	1-877-391-5921
<b>Member Services and After Hours</b> Members can contact Member Services to change their PCP or for help with other questions. Our nurses are available to help members with urgent issues after hours and on holidays.	Relay Texas (TTY)	1-800-735-2989
	STAR and CHIP	1-800-783-5386
	STAR+PLUS	1-877-277-9772
	STAR Kids	1-844-590-4883
	STAR Health	1-866-912-6283
<b>Provider Complaints</b>	<a href="http://SuperiorHealthPlan.com/ComplaintProcedures">SuperiorHealthPlan.com/ComplaintProcedures</a>	
Claims Submission and Claims Payment		
<b>Providers may submit claims in three ways:</b> <ol style="list-style-type: none"> <li>Secure Web Portal – <a href="http://Provider.SuperiorHealthPlan.com">Provider.SuperiorHealthPlan.com</a></li> <li>EDI – 1-800-225-2573, ext. 25525, Payer ID: 68069, Behavioral Health Payer ID: 68068</li> <li>Paper – See address below under Initial, Resubmission, Corrected or Reconsiderations.</li> </ol>		
<b>Initial, Resubmission, Corrected or Reconsiderations</b> Superior HealthPlan P.O. Box 3003 Farmington, MO 63640-3803 Payer ID: 68069	<b>Claim Appeals</b> Superior HealthPlan P.O. Box 3000 Farmington, MO 63640-3800 Payer ID: 68069	
<b>Timely Filing Deadline</b> 95 Days from the date of service		
<b>Corrected Claims, Requests for Reconsideration or Claim Disputes</b> 120 Days from the date of the Explanation of Payment (EOP)		
<b>EFT/ERA – PaySpan Health</b> To register for this free service, call 1-877-331-7154 or visit <a href="http://payspanhealth.com">payspanhealth.com</a> .		
Secure Provider Portal Help Desk		
Phone: 1-866-895-8443 Email: <a href="mailto:TX.WebApplications@SuperiorHealthPlan.com">TX.WebApplications@SuperiorHealthPlan.com</a>		
Provider Contracting		
All contracting for new and existing providers is done through the Network Development and Contracting Management department. Contract packets can be requested by completing the Network Participation Request on our website at <a href="http://SuperiorHealthPlan.com/JoinOurNetwork">SuperiorHealthPlan.com/JoinOurNetwork</a>		
Network Development Email: <a href="mailto:SHP.NetworkDevelopment@SuperiorHealthPlan.com">SHP.NetworkDevelopment@SuperiorHealthPlan.com</a> Mail: Superior HealthPlan, ATTN: Contract Management, 7990 Interstate 10 West, Suite 300, San Antonio, TX 78230		

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## Provider Re-credentialing

Email: [Credentialing@SuperiorHealthPlan.com](mailto:Credentialing@SuperiorHealthPlan.com)

Fax: 1-866-702-4831

Mail: Credentialing Department, Superior HealthPlan, 5900 E. Ben White Blvd., Austin, TX 78741

## Provider Authorizations

Providers may submit authorizations in three ways:

1. Secure Provider Portal: [Provider.SuperiorHealthPlan.com](http://Provider.SuperiorHealthPlan.com)
2. Fax: 1-877-650-6942
3. Call: 1-800-218-7508

## NICU and Emergent Hospital Admission Notification and Authorization

Products	Business Line
STAR, STAR+PLUS, STAR Kids, STAR Health, CHIP	1-855-594-6103 STAR/CHIP Inpatient (fax): 1-877-650-6942

## Genetic and Molecular Testing, High-Tech Imaging, Interventional Pain Management (IPM) and Musculoskeletal Surgical Procedures

Texas National Imaging Associates (NIA), (URA #5258), manages prior authorization for the following:

- **Genetic and Molecular Testing**
- **High-Tech Imaging** - Non-emergent, advanced, outpatient imaging services such as, CT/CTA, MRI/MRA, PET Scan, CCTA, Nuclear Cardiology/MPI, Echocardiography and Stress Echo. *Note: Echocardiography authorization is only required for STAR Kids and STAR+PLUS members.*
- **Interventional Pain Management (IPM)** - Outpatient IPM procedures which include:
  - Spinal Epidural Injections.
  - Paravertebral Facet Joint Injections or Blocks.
  - Paravertebral Facet Joint Denrvation (Radiofrequency Neurolysis).
  - Sacroiliac Joint Injections.
- **Musculoskeletal Surgical Procedures**

Phone: 1-800-642-7554

Fax: 1-888-656-6350

Website: [RadMD.com](http://RadMD.com)

## Ear, Nose and Throat (ENT) and Sleep Study, and Cardiac Surgical Procedures

TurningPoint Healthcare Solutions, LLC (URA #2395464) manages the prior authorization for certain, Ear, Nose and Throat (ENT), Sleep Study, and Cardiac Surgical Procedures in both inpatient and outpatient settings.

Phone: 1-855-336-4391

Fax: 1-214-306-9323

Website: <http://www.myturningpoint-healthcare.com>

## Pharmacy Benefits Manager

Bin Number: 003858; Group ID: 2FDA

Prior Authorization Requests	Phone: 1-866-399-0928 Fax: 1-833-423-2523 Website: <a href="http://SuperiorHealthPlan.com/ProviderPharmacy">SuperiorHealthPlan.com/ProviderPharmacy</a>
Pharmacy Appeals	Phone: 1-800-218-7453, ext. 22168 Fax: 1-866-918-2266
Resolution Help Desk	Phone: 1-800-460-8988

**For the most current Provider Manual and Prior Authorization List, please visit [SuperiorHealthPlan.com](http://SuperiorHealthPlan.com).**