

## Discharge Planning Services: Prior Authorization

The Discharge Planning process may be utilized for a seamless transition from a hospital, emergency room, observation stay or after outpatient surgery to the member's home setting.

### DISCHARGE PLANNING SERVICES

- Outpatient Services:
  - Physical Therapy
  - Occupational Therapy
  - Speech Therapy
  - Wound Care
- Home-Health Services:
  - Skilled Nurse Visits
  - Private Duty Nursing
  - Home-Health Aides
  - Physical Therapy
  - Occupational Therapy
  - Speech Therapy (*except over 21 STAR+PLUS members without the Waiver package*)
- Durable Medical Equipment (including supplies).
- Any other urgent discharge needs for member's transitioning in the home setting.

### REQUESTS FOR PRIOR AUTHORIZATION

Authorizations for Discharge Planning services can be made for all products (except STAR+PLUS Medicare-Medicaid Plan [MMP], and STAR+PLUS MMP Waiver) by phone, fax or online:

- Phone: 1-800-218-7453 ext 22271 (Medicaid) and ext 22295 (Medicare)
- Fax: 1-844-495-2361
- Web: [www.SuperiorHealthPlan.com](http://www.SuperiorHealthPlan.com)

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## SUBMISSION PROCESS

Please ensure that prior authorization requests for Discharge Planning are submitted **prior to or within 48 hours** of discharge from a hospital, emergency room, observation stay or outpatient surgery. If member is discharged during non-business hours and/or the weekend, the provider should submit Discharge Planning requests the following business day.

1. Please visit the following link to fill download Superior HealthPlan's prior authorization form: [www.SuperiorHealthPlan.com/providers/resources.html](http://www.SuperiorHealthPlan.com/providers/resources.html)
2. The submission of a discharge order from the hospital (signed script, discharge paperwork, electronic or verbal order and Title 19). Provide ICD-9/ICD-10, Current Procedural Terminology (CPT) codes and Healthcare Common Procedure Coding System (HCPC) codes with frequency, duration, and amount of units or visits being requested.
3. Fax in your request to 1-844-495-2361.
4. Please write on your fax cover sheet and the referral form "URGENT DISCHARGE PLANNING." This will expedite the processing of your request and you will receive your authorization within 24 business hours of submission.

For any questions on this information, please contact Superior's Discharge Planner at 1-800-218-7453, ext: 22271.