

Request for DAHS Services Policy Update Frequently Asked Questions



Day Activity and Health Services (DAHS) FAQ	
Is the DAHS facility required to submit DADS forms F3050, F3049 or F3055?	No, the referenced DADS forms are not required. Superior has revised its policy and DAHS facilities need to submit the criteria below. DAHS facilities that prefer to send us DADS forms F3050, F3049 or F3055 may do so.
If a DAHS facility does not submit the forms, what additional documents/criteria should they submit to establish Medical Necessity?	<ol style="list-style-type: none"> 1) A list of all active diagnoses related to the member's need for DAHS. 2) A description of any functional disability related to the member's medical diagnoses. 3) A current medication list, including any PRN medications. 4) A record of the member's vital signs as obtained at the time of the assessment, to include blood pressure, pulse, respiration, height, weight, and blood sugar, if applicable. 5) An indication of the member's dietary needs, specifying whether the member has no special dietary requirements, or needs, for example, a bland diet, diabetic diet, low sodium diet, etc. 6) A description of the member's personal care requirements, to include an indication of the degree of assistance required (no setup or physical assistance, one-person physical assistance, or two-person physical assistance), in the following areas: <ol style="list-style-type: none"> a. Transfer b. Ambulation c. Eating d. Toileting 7) A description of the member's potential to stabilize, maintain, or improve functioning from attending DAHS. 8) A list of the interventions to be performed by the nurse at the DAHS facility, to include the nature of the intervention as well as the frequency. For example, this may include: <ol style="list-style-type: none"> a. Occupational therapy, physical therapy or speech therapy b. Respiratory therapy c. Medication administration d. Wound care e. Meal setup f. Health teaching/training g. Other 9) A physician's orders prescribing the requested service.
If the DAHS facility accepts a Member with a verbal consent from the Provider to attend, how many days does the DAHS facility have to provide the F3050, F3049, F3055 and/or supporting documents to Superior?	DAHS facilities have 14 days to submit the forms with the MD signature to Superior.
Within how many days must the DAHS facility notify Superior that the Member has begun attending their facility and they have received verbal consent from the Physician?	Superior must be notified within 1 business day of attendance.

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<p>What is the effective date for the authorization? (The first day of attendance or date of the Provider's orders)</p>	<p>First day of attendance if the MD signature and completed forms are received by Superior prior to the 14th day.</p> <p>If the MD signature or forms are received after the 14th day, the effective date of the authorization will be the date the forms are received.</p>
<p>If the DAHS facility provides documents that are incorrect, how many days do they have to submit the corrections?</p>	<p>The DAHS facility should submit the correct forms/information within 14 days.</p>
<p>If approved, how long will the DAHS approval be for?</p>	<p>Typically, they are for one-year per Member per facility. Transfers are treated like initial requests.</p>
<p>For new requests or agency transfers, the DAHS facility has how many days to provide the documents for approval?</p>	<p>Forms or documents with MD signature must be submitted within 14 days to honor the 1st day of attendance.</p>
<p>For annuals, the DAHS facility should submit the documents how far in advance for renewal authorizations?</p>	<p>Annuals/renewals must be submitted 14 days prior to expiration of the authorization.</p>
<p>Are there time constraints for the information submitted on a DAHS request?</p>	<p>Yes, the information outlined in elements 1 through 8 must be obtained no more than three months before the dates of service requested. The signature (element 9) must always be on or before the service start date and no older than three months before the current date(s) of service requested.</p>
<p>Whom can I call if I have additional questions?</p>	<p>Superior's LTSS Service Coordination Prior Authorization Department at 1-877-277-9772.</p>