

# Expedited Credentialing



After a valid submission of a contract request application to add a new provider to an existing contracted provider group, the provider can send a request for expedited credentialing to [SHP.NetworkDevelopment@SuperiorHealthPlan.com](mailto:SHP.NetworkDevelopment@SuperiorHealthPlan.com).

Please be sure to indicate the provider name, provider group, National Provider Identifier (NPI) and Internal Revenue Service (IRS) number of the applicant requesting an expedited process. Superior credentialing staff will review each submitted application for completeness and correctness.

The following practitioner types may utilize the expedited credentialing pathway; physicians (MD or DO), podiatrist (DPM) , therapeutic optometrist (OD), licensed clinical social workers, licensed professional counselors, licensed marriage, family therapists and psychologists, and Federally Qualified Health Center practitioners.

Superior credentialing defines an “expedited file” as one that meets the following criteria:

- Be licensed in this state by, and in good standing with, the appropriate Texas State Licensure Board.
- Submit all documentation and other information required by Superior as necessary to enable Superior to start the credentialing process.
- To include a signed participating provider attestation form and agree to comply with the terms of the current Superior participating provider contract currently group contract to which they are joining.
- Verify that of the past five (5) years of malpractice claims or settlements from the malpractice carrier or the results of the National Practitioner Data Bank (NPDB) query.
- Verify that the practitioner is not excluded from participation in federal health-care programs.