

Secure Provider Portal: Locating Member Assessments



Locating a Superior HealthPlan member's completed assessments can easily be done through the Secure Provider Portal. Simply follow the 5 steps outlined below:

1. Go to [Superior's Secure Provider Portal](#) and log in.
2. From the main tool bar select the **Patients** tab at the top of your screen.

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Eligibility **Patients** Authorizations Claims Messaging Help

Viewing Dashboard For : TIN [dropdown] Plan Type Medicaid / CHIP [dropdown] GO

Note: Users may have issues with accessing EOP (Explanation of Payments) PDFs and information on consolidated checks may be missing from the Payment History section. We'll be updating our network to fix this issue. Thank you for your patience as we improve our web sites to serve you better.

[What you need to know about COVID-19](#)

New STAR Health Video:
This new video features the positive impact Superior's STAR Health program has had on more than 32,000 children and youth in foster care since 2008. [Watch now!](#)

Quick Eligibility Check for Medicaid / CHIP

Welcome

Add a TIN to My ACCOUNT >

Manage Accounts >

Reports >

Provider Analytics >

Care and Risk Gaps - Daily View >

Recent Activity

3. The **Patient List** will appear on the screen. You can find and select the **Member Name** from the **Patient List** or search for the member by selecting **Find Patient**.

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Eligibility **Patients** Authorizations Claims Messaging Help

Viewing Patients For : TIN [dropdown] Plan Type Medicaid / CHIP [dropdown] GO

Find Patient

Patient List as of 08/17/2022 [dropdown] Download Filter

Only first 1500 records will be displayed. Use filters to view specific records.

This is only a list of your patients, please check eligibility to confirm the effective date and benefits for this member.

Eligible	Preferred Language ↑	HPR	Member Name	Member ID / CHIP ↑	Member # ↑	Date of Birth ↑	Phone Number ↑	ALERTS	Texas Health Steps Last Visit Date ↑
	Unknown							No HRA	09/14/2021

4. Once you have selected **Find Patient**, enter the **Member ID or Last Name** and their **Birthdate**, then click **Find**.

The screenshot shows the 'Find Patient' search interface. At the top, there is a navigation bar with icons for Eligibility, Patients, Authorizations, Claims, Messaging, and Help. Below this, the 'Viewing Patients For' section includes a 'TIN' dropdown, a 'Plan Type' dropdown set to 'Medicaid / CHIP', and a green 'GO' button. To the right, there are two input fields: 'Member ID or Last Name' containing '123456789 or Smith' and 'Birthdate' with a placeholder 'mm/dd/yyyy'. A red 'Find' button is located to the right of these fields. The 'Member ID or Last Name' and 'Birthdate' fields are highlighted with a red border.

5. Select the **Assessments** tab to display the previously completed **Assessments**.

The screenshot shows the 'Assessments' tab selected in the left-hand navigation menu. The main content area is titled 'Assessments' and includes a sub-header 'Below are your completed assessment forms. You can search by name and sort by date range. You can also download and print the forms for your records.' There is a blue 'Start an Assessment' button and a search bar with a 'Search' button. A 'DATE RANGE FILTER' is also present. Below the search bar, a table displays the list of assessments. The table has columns for 'Assessments', 'Completed By', and 'Reviewed On'. The table is highlighted with a red border.

Assessments ↑↓	Completed By ↑↓	Reviewed On ↑↓
ABD Waiver Non MNLOC Assessments		08/05/2025
H1700-1 SPW Individual Service Plan		01/29/2025
H2060-A Addendum to Form H2060		01/27/2025

For additional questions, please reach out to your Superior Provider Representative. To access their contact information visit [Find My Provider Representative](#).