How to Use the Pre-Authorization Tool



Superior's online Pre Auth Check Tool enables providers to determine if a prior authorization is needed. See steps below: **Instructions**:

- 1. Go to SuperiorHealthPlan.com/Provider.
- 2. Under Provider Quick Links, click Pre Auth Check.

Login	Join Our Network
If you are a contracted Superior HealthPlan provider, you can register now. If you are a non contracted provider, you will be able to registe after you submit your first claim. Once you have created an account, you can us suparice HealthDlan provider contal to:	Thank you for your interest in becoming a Superior HealthPlan network provider. We look forward to working with you to improve the health of the community. join our network
Verify member eligibility Manage claims Manage authorizations View patient list Login/Register	
login/register	
rovider Quick Links	

3. In the left navigation bar, select the product needing prior authorization (Medicaid and CHIP, Medicare, STAR+PLUS MMP or Ambetter).



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- 4. Under **Types of Services**, answer the questions listed. To search by a specific procedure code, **No** must be selected on all questions.
- 5. Enter the code of the service you would like to check and select Check.

Please note: If you receive a notice that the service requires prior authorization, please submit your request by logging into Superior's Secure Provider Portal at <u>Provider.SuperiorHealthPlan.com</u> or by faxing one of the prior authorization forms found on <u>SuperiorHealthPlan.com/ProviderForms</u>.



To contact your local Account Manager for assistance, please visit SuperiorHealthPlan.com/FindMyAM.